



**BETTER  
WITH THE  
FSU**

**Triennial Delegate Conference  
Europa Hotel, Belfast  
Friday 17th - Saturday 18th May, 2024**

**Report of the  
Conference Business Committee  
To  
FSU Triennial Delegates Conference,  
May 17 & 18, 2024**

## INTRODUCTION

1. The Conference Business Committee was elected at the Union's Delegates Conference in November 2021. Two members who had been elected have subsequently resigned their positions and Olivia Henry (Bank of Ireland Sector Committee member) was nominated to the committee by Council in March 2024.
2. The committee met several times in preparation for the Triennial Delegate Conference 2024 and this report summarises the outcome of those meetings.
3. The Vice President (Governance) chaired the committee meetings and all committee members, being full members of FSU, were confirmed as eligible to carry out their roll on the committee.

## PRELIMINARY MEETING

4. The Committee met on March 26, 2024.
5. A briefing was provided about the function of the Conference Business Committee and its responsibilities. The committee then considered the business of the meeting.
6. Propositions received by the closing date of 12<sup>th</sup> March 2024 were considered.
7. It was AGREED that:
  - a. the propositions are within competency of Conference to determine, and whilst none were ruled out of order, it was considered good order that the proposer of one of the motions be asked to abbreviate the text of their motion;
  - b. three of the motions received had a common theme and it was considered good order that these be composited into a single motion to conference; this was subsequently agreed by the proposers of the composited motions.
  - c. none of the propositions had been repeated in the past six years;
  - d. no emergency motions were received by the Committee. Any emergency motions received will be considered by the committee to determine that they are in order and the President may amend the conference agenda to accommodate at their sole discretion.
8. The Committee agreed a proposed running order in which propositions should be dealt with at Conference.
9. The preliminary agenda for the Conference was considered, discussed, and AGREED.
10. The Chair presented some supporting draft documents about the proposed rule change propositions. Feedback was taken and it was agreed that the supporting documentation should be included with conference material.

11. It is noted that, if required by delegates, a full copy of the FSU rule book is easily accessible via link from the FSU website home page: [https://www.fsunion.org/assets/files/pdf/financial\\_services\\_union\\_rules\\_booklet\\_2021.pdf](https://www.fsunion.org/assets/files/pdf/financial_services_union_rules_booklet_2021.pdf)
12. The Preliminary Conference Programme was published on the Union's website and issued to Delegates in line with the timeframe in union rules.

### **PREPARATION OF FINAL REPORT**

13. The Conference Business Committee met on Wednesday, 24<sup>th</sup> April 2024 to prepare and issue its Final Report.
14. The period during which amendments to propositions for conference could be submitted for consideration ended at 5:00p.m. on Friday 12<sup>th</sup> April 2024. No amendments were received, and as such, the propositions contained in the Preliminary Conference Programme are those which will go forward to Conference.
15. The General Secretary updated the committee about the arrangements for Conference and requirements from a practical perspective.
16. The Final Report of the CBC will be issued to Delegate and published on the Union's website, with the Final Agenda, on Tuesday 30<sup>th</sup> April 2024.

### **CONDUCT OF BUSINESS AT CONFERENCE:**

17. Conference Agenda was agreed and will be circulated to delegates per FSU Rules.
18. It was agreed that the President may, at their discretion, deal with matters of business in an alternative sequence to ensure an orderly and efficient Conference.
19. Arrangements should be made to ensure that the Conference Hall is accessible for delegates with a disability or access issues.
20. A photographer will be present during Conference. Any delegate who wishes not to be photographed should inform a member of the FSU conference staff at the venue on arrival, or in advance of Conference.

### **NOTICE OF MEETING:**

21. The notice of meeting has been issued to delegates in accordance with rules and should be formally read at Conference by the Vice President (Governance).

### **ROLL CALL:**

22. It is recommended that delegates register their attendance on arrival at each day of Conference, and that this be taken as a roll call of those in attendance.
23. The total number of delegates present should be declared, and confirmation given that the meeting is quorate.

## **APPOINTMENT OF TELLERS:**

24. It is noted that per FSU Rules Appendix 2 paragraph 3: At the start of each Delegate Conference, the Chairperson shall appoint not less than four delegates as tellers to count the votes taken on any matter before the Conference.
25. It is the recommendation of the committee that the President, as chairperson, appoints 4 delegates who are present at the conference venue, and eligible to act as to act as tellers, with support from the Union's Solicitor Kieran O'Brien (or their deputy) who should act as scrutineer.
26. The scrutineer should validate and confirm the result in any vote taken as required.

## **VOTING:**

27. Attention is drawn to the following voting thresholds:
  - a. With the exception of votes involving rule changes, all votes will be decided by way of simple majority (>50%);
  - b. The voting majority on rule change resolutions is 2/3rds of those present, per rule 57.

## **BUSINESS OF THE CONFERENCE:**

28. The business of Conference is per the agenda; this has been notified to delegates, and to members, and opportunities for amendments to be submitted have been published on the union's website and notified to delegates.
29. The order of business may include presentations by the General Secretary or any other delegate(s) or expert present who the President may invite to speak; and any matters of procedural business needed to ensure that the business of Conference is completed.

## **DELEGATES SPEAKING TO RESOLUTIONS:**

30. The Conference business committee recommends that the proposer of propositions shall be allowed speak for a maximum of 3 minutes. The seconder of propositions, and any subsequent speaker, shall be allowed speak for 2 minutes.
31. No speaker shall speak twice on the same proposition, except the proposer who may exercise their right to reply, or if invited to do so by the President.
32. Any delegate wishing to speak should commence their remarks by stating their name, employer, their elected position, and the number of the proposition they wish to speak about.
33. Any delegate wishing to raise a point of order during Conference shall do so by bringing this to the attention of the President and the Conference Business Committee.

34. The President may, entirely at their discretion, invite speakers to speak in any order, with the exception of the proposer and seconder of any proposition who will speak firstly and secondly.
35. The President may facilitate debate during panel discussions at conference as they see fit.

### **REPRESENTATION OF CBC AT CONFERENCE:**

36. The Conference business committee will be present to oversee the conduct of conference and may make further contributions as necessary during the Conference.

The Conference Business Committee is:

John O'Connell (General Secretary)	John Burns (Chairperson)
Nicola Harbinson	Aileen Wynne
Richard Evans	Elaine McRoberts
Olivia Henry	

**John Burns**  
**Vice President (Governance)**